

# GARDNERVILLE TOWN BOARD

## FINAL AGENDA

**February 1, 2005**

The **Regular** meeting of the Gardnerville Town Board will be held on **Tuesday, February 1, 2005**, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Post Office, Raley's Market, and Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://www.gardnerville-nv.gov>. **ALL AGENDA ITEMS ARE DISCUSSION AND POSSIBLE ACTION ITEMS UNLESS OTHERWISE NOTED.**

**NOTICE TO PERSONS WITH DISABILITIES:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**NOTICE RE: NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

- **Call to Order – Pledge of Allegiance-Randy Slater**
- **Approval of the Agenda**
- **Approval of Previous Minutes**
  - **December 7, 2004 Regular Board Meeting**
  - **January 4, 2005 Regular Board Meeting**
- **Discuss Good News in Gardnerville**
- **Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

### **CONSENT CALENDAR**

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

- **Motion to approve consent calendar.**

### **TOWN DEPARTMENTS**

1. Accept Health and Sanitation Monthly Report
2. Accept Public Works Monthly Report
3. Accept Parks Department Monthly Report

### **CORRESPONDENCE**

4. Correspondence

### **TOWN MANAGER**

5. Approve Claims for January 2005
6. Approve budget transfers for January 2005, with transfer of contingency to expenditure line items in accordance with NRS 354.
7. Ratify Town Manager's execution of a professional services agreement with Building and Site Engineering, LLC in the amount of \$16,204 for survey work on Main Street in conjunction with the Main Street sidewalks and Main Street Lighting Phase II projects, and authorize a 10% contingency.

8. Accept an update on legislative issues staff is monitoring.
9. Approve a Town special event application for the Douglas County Historical Society's "Taste of Gardnerville" on August 6, 2005, 4:00 to 9:00 pm, and waive the \$100 Town fee.
10. Approve a Douglas County Outdoor Festival Entertainment Event application for the above agenda item.
11. Approve a Town special event application with conditions for the Silver Knights/Blue Knights motorcycle club for the Second Annual "Heritage Run" events at Heritage Park on May 21 and 22, 2005, and waive the \$100 Town fee.
12. Approve a Town special event application for the Comstock Civil War Reenactors with conditions for the Second Annual "Civil War" reenactment weekend September 1 thru October 2, 2005 at Heritage Park, and waive the \$100 Town fee.

### **ADMINISTRATIVE AGENDA**

**IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT**

#### **TOWN ENGINEER**

13. Accept Town Engineer's monthly report of activities (approx 5 minutes).
14. Discussion and possible action on acceptance of street, sidewalk, lighting, and storm drain improvements for Chichester Phase 13 (approx 5 minutes).
15. Discussion and possible action on a presentation of traffic calming options (approx 10 minutes).

#### **TOWN MAINTENANCE FOREMAN**

16. Accept Town Maintenance Foreman's monthly report of activities (approx 5 minutes).

#### **TOWN ATTORNEY**

17. Accept Town Attorney Monthly Report of Activities (approx 5 minutes).
18. Discussion and possible action on acceptance of the Annual Report of Claims against the Town as required by NRS 41.0385 (approx 5 minutes).
19. Discussion and possible action on the status of the Street Cuts and Repairs ordinance for Gardnerville and Minden requested to be codified by Douglas County in 2004, and approve staff's recommended minor revisions (approx 5 minutes).
20. Discussion and possible action on a draft of a Town sidewalk maintenance policy (approx 15 minutes).

#### **TOWN MANAGER**

21. Accept Town Manager's monthly report of activities (approx 5 minutes)
22. Discussion and possible action on a presentation of potential additional funding sources for Main Street Lighting Phase II and Main Street sidewalk projects including the potential issuance of Medium Term obligations and possible grant opportunities (approx 10 minutes).
23. Discussion and possible action on providing Board direction to staff for the Fiscal Year 2005/2006 budget (approx 10 minutes).

**Annual Budgeting and Planning Workshop February 17, 2005**

**Next Regular Board Meeting March 1, 2005**